

POSITION DESCRIPTION

Ministry Team Members, Canberra Baptist Church

Community Development

Youth, young adults and young families

Canberra Baptist Church is seeking a person or people with appropriate skills, qualifications and Christian commitment to work with the Church to:

- Further develop ministries to youth, young adults and young families and
- Further develop the Currie Crescent Community Centre as a ministry of the Church to the surrounding community.

We are open to hiring one full-time worker if that person has the skills to work across both areas. However, we envisage that this range of skills may require two part-time workers (about 20 hours a week each) with different skill sets. When applying, please indicate if you are interested in a full-time or part-time position and where your main areas of interest lie.

Ordained ministers are encouraged to apply for these positions. However, neither ordination nor theological qualifications are required.

ORGANISATIONAL CONTEXT

Canberra Baptist Church (CBC) is building a ministry team comprising:

- An existing full-time minister who is the ministry team leader,
- An existing part-time office manager and
- Full-time or part-time staff with skills in working with youth, young adults and young families, and in community development.

Members of the ministry team report to an elected diaconate which meets monthly. The diaconate has a Workplace Committee responsible for staff development and dealing with workplace issues, and a Personnel Committee that provides pastoral support for staff. Successful applicants will be provided with opportunities for training and development. The Church Profile provides information about CBC, its ministry, life, ethos and values.

YOUTH, YOUNG ADULTS AND/OR YOUNG FAMILIES

We are looking to develop a ministry team that will:

- Oversee youth-oriented activities and support youth (high school age) in developing their faith
- Support young adults in developing their faith as part of the CBC community
- Support young families in developing their faith as part of the CBC community
- Provide pastoral support to youth, young adults and young families
- Develop strategies for expanding the Church's ministry to youth, young adults and families
- Play a key role in implementing these strategies, working with volunteers and other ministry team members
- Occasionally play a lead role in worship services, including leading worship and speaking in services

The key skills, knowledge and experience required are:

- Ability to work collegially as part of the CBC ministry team and the Canberra Baptist Church community
- Capacity to understand and appreciate the role, ethos and theological emphases of CBC
- A demonstrated Christian commitment, pastoral heart and concern for social justice

- The ability to build and work with teams consisting of both paid staff and volunteers
- The ability to work with and motivate youth, young adults and young families
- The ability to develop and implement strategies for working with youth, young adults and young families
- The ability to offer personal support, where required, to youth, young adults and young families
- Ability, knowledge and experience to play a lead role in worship services
- Formal theological training would be an advantage

CURRIE CRESCENT COMMUNITY CENTRE

We are looking to develop a ministry team that will:

- Manage the operations of the Centre, with administrative support from the Office Manager
- Liase with existing and potential new users of the Centre
- Develop strategies for further developing the Centre as a ministry of CBC, including by creating synergies between existing and new Centre activities
- Play a key role in implementing these strategies, working with volunteers and other ministry team members
- Occasionally play a role in worship services.

The key, skills, knowledge and experience required in this role are:

- Ability to work collegially as part of the CBC ministry team and the CBC community
- Capacity to understand and appreciate the role, ethos and theological emphases of CBC
- A demonstrated Christian commitment, pastoral heart and concern for social justice
- The ability to build and work with teams consisting of both paid staff and volunteers
- The ability to work with a broad range of people and organisations in the Canberra community
- The ability to develop and implement strategies for further developing the Centre
- Formal qualifications or experience in community development would be an advantage

REMUNERATION

There is some flexibility to negotiate working hours, remuneration and responsibilities depending on the skills and experience of the successful candidate(s). We would broadly expect remuneration for both roles to be in the range \$74,000 - \$80,000 per annum plus superannuation—full-time equivalent. Remuneration would be linked to an appropriate award, such as the Social, Community, Home Care and Disability Services Industry Award Level 4 or recommendations of the NSW and ACT Baptist Association for ordained ministers.

There will be a probationary period of twelve months.